

General Fund Budget Monitoring P10 2025/26

Resources Directorate

Finance, Assets and Revenues

	Updated Budget 2025/26 £	Full Year Forecast P10 2025/26 £	Variance 2025/26 £	Variance Explanation
Car Parking				
Premises	771,170	746,790	(24,380)	See Note A Below:
Supplies and Services	362,425	383,425	21,000	Purchase costs and postage in relation to Season Tickets.
Capital Financing	55,829	55,829	0	No Major Variances.
Income	(3,851,874)	(3,756,265)	95,609	See Note B Below:
Internal Income	(10,000)	(10,000)	0	No Major Variances.
	(2,672,450)	(2,580,221)	92,229	
Note A: (£23,450) Business Rates and (£5,000) Repairs and Maintenance, (£5,000) Flowbird Contract. Offset by overspend of £5,000 for Income Shares Payable and £4,070 other minor utility and insurance variances.				
Note B: Although we have seen an increase in car parking income, we are projecting to be £93,019 under budget in relation to car parking charges, this is due to North Lodge Park project being delayed and also due to Hornbeam Road not generating as much income as we expected. Based on Year to Date billing for Season Tickets, we are also projecting to be £32,780 under budget. However we are forecasting a (£20,000) increase in PCN income and an additional (£10,000) in relation to EVCP Income.				
Industrial Estates				
Premises	34,914	54,751	19,837	See Note A Below:
Capital Financing	24,189	24,189	0	No Major Variances.
Income	(236,353)	(223,912)	12,441	See Note B Below:
	(177,250)	(144,972)	32,278	
Note A: Overspends in relation to: £9,146 Repairs and Maintenance, £3,740 Business Rates, £2,970 Insurance Premiums, £2,030 Rental Refund and £1,951 various utilities. Partially offset by additional income in relation to service charge/other recoverable costs below.				
Note B: Rental Income £19,787 due to vacant units and lease reviews taking longer than anticipated. Service Charge and Other Recoverable costs (£7,346) partially offsetting expenditure above.				
Surveyors and Church Yards				
Premises	6,500	6,303	(197)	No Major Variances.
Income	(50)	(50)	0	No Major Variances.
	6,450	6,253	(197)	
Revenue Services				
Employee	1,014,776	977,104	(37,672)	(£20,612) Apprentice post vacant until mid February, (£9,972) Two Revenue Officer posts replaced with Apprentices and (£6,724) National Insurance.
Transport	1,844	3,783	1,939	Transport costs.
Supplies and Services	183,173	142,073	(41,100)	See Note A Below:
Capital Financing	0	30	30	No Major Variances.
Income	(454,130)	(454,130)	0	No Major Variances.
	745,663	668,860	(76,803)	
Note A: Underspends in relation to: (£34,280) Reserve funded computer hardware purchases that are delayed and due to start in next financial year, (£12,575) Other Professional Fees, (£2,500) Hybrid Mailing and (£2,000) Advertising. Overspends in relation to: £5,900 Postage costs and £3,545 Annual Billing.				
Benefits Subsidy				
Transfer Payments	20,021,089	20,021,089	0	No Major Variances.
Income	(20,021,089)	(19,621,089)	400,000	Forecast shortfall in subsidy largely due to temporary accommodation, offset by reclaimed overpayments.
	0	400,000	400,000	
Non Distributed Costs				
Employee	0	37,354	37,354	Pension Strain.
	0	37,354	37,354	

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ICT - Support Services				
Employee	1,110,382	1,091,381	(19,001)	See Note A Below:
Transport	800	500	(300)	No Major Variances.
Supplies and Services	1,018,634	922,764	(95,870)	See Note B Below:
Capital Financing	206,587	206,587	0	No Major Variances.
Income		(250)	(250)	Sale of old Computers.
	2,336,403	2,220,982	(115,421)	
Note A: £6,656 training overspend to be funded by grant in reserves. IT Business Support £4,410 backpay. IT Web Team (£15,733) under budget due to changes to structure within the team and a reduction in hours for one post. IT Infrastructure (£7,490) underspend due to post being recruited into at lower grade with scope for progression. (£6,331) IT Manager underspend due to post holder being part time.				
Note B: (£60,786) Computer Costs, due to software historically being purchased for multiple years, therefore reduced charge in 25/26. (£33,800) Other Professional Fees, lower costs in relation to external Web Developer.				
Poppyfields				
Premises	3,425	2,425	(1,000)	No Major Variances.
Supplies and Services	20,100	20,100	0	No Major Variances.
	23,525	22,525	(1,000)	
Property Services				
Employee	597,381	611,243	13,862	Employee costs - back pay and overtime.
Premises	2,040	5,671	3,631	Corporate unbudgeted R&M costs.
Transport	29,850	29,900	50	No Major Variances.
Supplies and Services	20,261	17,473	(2,788)	Material purchases and other minor variances.
Capital Financing	16,354	16,354	0	No Major Variances.
Income	0	(282)	(282)	Insurance compensation.
	665,886	680,359	14,473	
Estates				
Employee	250,040	158,237	(91,803)	(£96,653) Employee vacancies partially offset by ESPO contract for consultancy. £4,850 Training and Subs to professional bodies.
Premises	5,840	5,957	117	No Major Variances.
Transport	4,000	1,083	(2,917)	Travelling costs reduced due to uptake in use of Electric Vehicles.
Supplies and Services	25,600	80,010	54,410	£9,000 Other Professional Fees - Asset revaluations. £45,200 ESPO Consultancy Fees.
Capital Salaries	(1,800)	(1,800)	0	No Major Variances.
Income	(2,780)	(6,270)	(3,490)	Additional admin fee income.
	280,900	237,217	(43,683)	
Admin Buildings				
Premises	561,232	608,474	47,242	(£23,847) Utilities. £90,746 Repairs & Maintenance - however £37,918 lift repairs to be funded by reserves. (£9,539) Contract Cleaning and (£10,118) Business Rates.
Supplies and Services	35,764	24,936	(10,828)	(£14,750) Health and Safety offset by £3,922 minor variances.
Transfer Payments	149,849	248,649	98,800	Increased service charge costs for NNDC share of admin buildings, due to changes in building tenancies and floor areas being re-adjusted.
Capital Financing	30,487	30,487	0	No Major Variances.
Income	(467,356)	(513,805)	(46,449)	See Note A Below:
	309,976	398,741	88,765	
Note A: £56,643 Decrease in External service charge and Insurance Recovery income and (£98,800) increase in NNDC share of service charge income, this is due to upcoming tenant changes and floor areas being re-adjusted. (£4,292) Rental Income.				

	Updated Budget 2025/26 £	Full Year Forecast P10 2025/26 £	Variance 2025/26 £	Variance Explanation
Corporate Finance				
Employee	581,559	565,111	(16,448)	(£19,557) Vacant Chief Technical Accountant. £3,687 back pay for pay award.
Transport	1,044	550	(494)	Lump sum budgeted for but not payable.
Supplies and Services	32,008	97,684	65,676	(£2,100) Other Professional Fees. £58,092 Agency Fees. £4,379 Computer Costs. £3,942 Subscriptions.
Capital Financing	13,631	13,631	0	No Major Variances.
	628,242	676,976	48,734	
Insurance & Risk Management				
Employee	58,150	57,376	(774)	No Major Variances.
Transport	11,670	11,338	(332)	No Major Variances.
Supplies and Services	154,010	148,207	(5,803)	Mainly in relation to All Risks Insurance and Public Liability.
	223,830	216,921	(6,909)	
Internal Audit				
Supplies and Services	90,846	78,147	(12,699)	Audit Fees.
	90,846	78,147	(12,699)	
Playgrounds				
Premises	31,450	31,455	5	No Major Variances.
Supplies and Services	63,237	63,237	0	No Major Variances.
	94,687	94,692	5	
Chalets/Beach Huts				
Premises	37,158	32,314	(4,844)	(£7,387) Business rates offset by £2,338 Repairs and Maintenance.
Supplies and Services	20,200	16,955	(3,245)	(£3,000) Equipment Purchases, (£2,500) Marketing, offset by £2,255 other minor variances.
Capital Financing	4,530	4,530	0	No Major Variances.
Income	(332,000)	(290,000)	42,000	Income below budget due to the transition of the weekly let units to leases, this commenced in June following the end of the winter block booking.
	(270,112)	(236,201)	33,911	
Amenity Lighting				
Premises	43,221	48,430	5,209	£6,900 Repairs and Maintenance offset by (£1,691) Electricity.
	43,221	48,430	5,209	
Community Centres				
Premises	11,280	8,920	(2,360)	Repairs and Maintenance.
Capital Financing	1,460	1,460	0	No Major Variances.
	12,740	10,380	(2,360)	
Cromer Pier				
Premises	155,590	157,192	1,602	(£2,865) Repairs and Maintenance offset by other minor variances.
Supplies and Services	21,000	21,800	800	No Major Variances.
Capital Financing	72,849	72,849	0	No Major Variances.
Income	0	(108)	(108)	Pier donation income.
	249,439	251,733	2,294	

	Updated Budget 2025/26 £	Full Year Forecast P10 2025/26 £	Variance 2025/26 £	Variance Explanation
Public Conveniences				
Premises	775,800	741,493	(34,307)	£5,438 Utilities, £7,000 Repairs and Maintenance, (£37,230) Rent/Hire of Buildings and (£9,638) Business Rates.
Supplies and Services	41,100	19,728	(21,372)	(£22,100) Health and Safety, (£2,500) Material purchases offset by £3,228 Legionella Surveys.
Transfer Payments	17,224	13,448	(3,776)	Decreased service charge costs for NNDC share of Rocket House.
Capital Financing	139,989	139,989	0	No Major Variances.
Income	0	(1,650)	(1,650)	Vandalism reimbursement.
	974,113	913,008	(61,105)	
Investment Properties				
Premises	217,342	210,701	(6,641)	(£8,843) Repairs and Maintenance. (£1,547) Business Rates. £3,749 Utilities and Insurance.
Supplies and Services	2,079	6,177	4,098	Consultancy Fees (26 Loudon Road) and Other Professional Fees (Rocket House).
Capital Financing	111,696	111,696	0	No Major Variances.
Income	(221,927)	(206,683)	15,244	Reduction in rental income.
	109,190	121,891	12,701	
Central Costs				
Employee	35,500	47,870	12,370	£8,612 National Insurance - Apprenticeship Levy. £3,758 Subs to Professional Bodies.
Supplies and Services	15,500	10,085	(5,415)	Other Professional Fees.
	51,000	57,955	6,955	
Corporate & Democratic Core				
Employee	437	438	1	No Major Variances.
Transport	100	0	(100)	No Major Variances.
Supplies and Services	491,415	572,564	81,149	£61,812 LGR Contributions, £22,829 Subscriptions, £8,970 Bank Charges and £2,201 Licences offset by (£10,000) Other Professional Fees, (£5,250) Treasury brokerage fees.
Transfer Payments	0	1,500	1,500	Interest costs.
Income	0	(69,199)	(69,199)	MHCLG Audit Grant Income.
	491,952	505,303	13,351	
AD Finance, Assets and Revenues				
Employee	94,103	86,118	(7,985)	£3,404 Employee Costs. (£11,392) Accrual entered onto the system when invoice paid last year in relation to Training.
Transport	1,219	1,896	677	No Major Variances.
Supplies and Services	160	1,065	905	No Major Variances.
	95,482	89,079	(6,403)	
Total Finance Assets and Revenues	4,313,733	4,775,412	461,679	

General Fund Budget Monitoring P10 2025/26
Resources Directorate
Sustainable Growth

	Updated Budget 2025/26	Full Year Forecast P10 2025/26	Variance 2025/26	Variance Explanation
	£	£	£	
Economic Growth				
Employee	700	470	(230)	No Major Variances.
Premises	5,180	5,180	0	No Major Variances.
Supplies and Services	375,697	373,802	(1,895)	No Major Variances.
Capital Financing	47,792	47,792	0	No Major Variances.
Income	(330,302)	(335,302)	(5,000)	Insurance recharge.
	99,067	91,942	(7,125)	
Tourism				
Supplies and Services	60,105	92,000	31,895	£30,000 Visit North Norfolk reserve funded contribution.
	60,105	92,000	31,895	
Coast Protection				
Employee	356,548	356,548	0	No Major Variances.
Premises	156,038	205,077	49,039	£40,000 reactive coastal works funded from reserves. £9,039 Business rates for compounds.
Transport	944	944	0	No Major Variances.
Supplies and Services	64,950	29,000	(35,950)	(£32,450) Contribution no longer payable. (£3,500) Other fees & charges.
Capital Financing	503,880	503,880	0	No Major Variances.
Capital Salaries	(331,748)	(331,748)	0	No Major Variances.
	750,612	763,701	13,089	
Business Growth Staffing				
Employee	243,910	298,910	55,000	Saving not met as grant extended 1 year
Transport	5,376	5,026	(350)	No Major Variances.
Supplies and Services	100	100	0	No Major Variances.
	249,386	304,036	54,650	
Housing Strategy				
Employee	135,187	108,033	(27,154)	Vacant post.
Transport	1,644	1,144	(500)	No Major Variances.
Supplies and Services	11,000	6,050	(4,950)	No Major Variances.
Capital Financing	761,647	761,647	0	No Major Variances.
	909,478	876,874	(32,604)	
Environmental Strategy				
Employee	169,823	145,628	(24,195)	Reduced hours & vacant post.
Transport	1,146	846	(300)	No Major Variances.
Supplies and Services	71,050	5,450	(65,600)	(£65,000) Professional fees - reserve funded.
Income	(42,391)	(42,391)	0	No Major Variances.
	199,628	109,533	(90,095)	
Coastal Management				
Employee	315,878	261,610	(54,268)	(£57,459) Vacant posts. £3,500 Additional standby payments.
Transport	11,163	8,275	(2,888)	No Major Variances.
Supplies and Services	33,252	32,852	(400)	No Major Variances.
Income	(69,057)	(43,885)	25,172	External funding to cover one of the above vacant posts.
	291,236	258,852	(32,384)	
Ad Sustainable Growth				
Employee	94,934	97,612	2,678	No Major Variances.
Transport	1,944	1,944	0	No Major Variances.
Supplies and Services	200	200	0	No Major Variances.
	97,078	99,756	2,678	
Total Sustainable Growth	2,656,590	2,596,694	(59,896)	
Total Resources Directorate	6,970,323	7,372,106	401,783	